



A Network of People
Building Peace



“How to” Manual for Colleges and Universities Developing and/or Enhancing their Programs in Peace and Conflict Studies

Deadline for Submission of INTEREST - April 17, 2026

Collaborating groups and institutions include: The Global Partnership for the Prevention of Armed Conflict, Peace Education Working Group & the Ohio Peace and Conflict Studies Network.

Our free program development [manual supporting peace and conflict studies program development](https://conflictstudies.org/books/manual-pcs-v2/) is a product of a collaboration that began in 2009 in which lessons learned about the process of developing programs, certificates, and degrees in peace and conflict studies were shared. The manual is a resource for faculty, staff and administrators authored by faculty, staff and administrators. The 2nd edition, completed in 2018, is available here: <https://conflictstudies.org/books/manual-pcs-v2/>

An Overview of the 3rd Edition

While the first edition focused on community colleges, we hope to include a wider array of contributions in the 3rd edition, such as from:

- Community colleges
- Public and private colleges and universities
- Historically Black Colleges and Universities (HBCU's)
- Colleges/universities outside the United States.

The three main categories of submissions include,

- 1) **Capacity Building and Sustainability** of programs, certificates, concentrations and degrees, including developing and offering professional development for faculty & staff, creating transfer agreements,
- 2) **Course Development and Integration** of the content and themes of peace/conflict management/alternative dispute resolution, including related methodology such as service learning
- 3) **Student and Supplemental Programming** such as

The appendix will include specific programming examples.

Sample Contribution Themes:

1. Study Abroad/Study Away
2. Credit vs. Non-credit
3. Faculty Development
4. Career Options for Students
5. Developing a Traditional Academic Program
6. Transfer Preparation
7. Conflict/Peace Centers

8. Program Management - Issues related to the overall management of students, faculty, and other dimensions of a program could be addressed
9. Selecting Electives - Related to developing a program, what is the criteria for including a course as an elective versus a core course? The basic question of course development - things to consider should also be addressed.
10. Course Delivery - Examination of online/distance and hybrid course delivery possibilities. Service Learning and experiential education examples.
11. Use of AI for peacebuilding in higher education.

Contribution Format

Manuscript Expectations:

1. In that the publication is designed as a handbook, extensive referencing is discouraged. However, when necessary, please follow APA guidelines for citation.
2. The tone of the writing should be in the third person and directed toward practical non theoretical strategies for development. This should be actual “how to”, with strategies in order of what needs to be done first, etc.
3. Specific examples, such as sample courses, transfer agreements, market surveys, etc. are highly encouraged for each segment – reference them in your segment and they will be placed in an appendix.
4. As is the nature of a “How To” handbook, lengthy articles are discouraged. Generally, shorter pieces in the range of 2000 to 3000 words should be the goal.
5. The use of graphs, charts, hyper-text links and other visual aids within an article are encouraged. The author is assumed to have obtained all necessary permissions before submission.
6. Submissions must be made in MS word.
7. Editing will be done by the team of Dr. Jennifer Batton (GPPAC) and Dr. Julie Rouge; however, it will be kept to a minimum.
8. Submission does not imply that an article will be accepted. The editors’ retain sole right to determine whether a submission will be published.
9. The Third Edition will use a Creative Commons copyright license (see <https://creativecommons.org>) to support sharing. The default license for chapters will be [Attribution-NonCommercial 4.0 International](#) (you may reuse material if you give credit to the original author and you do not use the material in a commercial endeavor), but more restrictive licenses can be applied to individual chapters if required by the author and agreed to by the editors. Once published all content will be made available at no charge through the GPPAC web site. It *may* also be backed up and housed on the Ohio Peace and Conflict Studies Network (OPCSN) web site and/or the ConflictStudies.org web site with the hopes that all contributing organizations will also link from their sites to the documents as a resource to all.
10. **Submission of INTEREST (Deadline April 17)** Please contact Dr. Jennifer Batton (Jen) prior to this date if you are interested in submitting a chapter in order that colleagues across the country do not duplicate efforts and/or may choose to collaborate on segments. Depending on proposed content, we may also connect faculty/staff/administrators to consider submission of a joint chapter. **All interested parties will receive notification by April 24th.**
11. **Chapters are due by June 12th.**
12. **Edits (if any) will be provided to authors by July 10.**
13. **Final chapters due by August 14.**

Questions? Interested in submitting a chapter, reach out to Jen by email at: gppacpeacecourses@gmail.com